



# CENTRAL BANK OF NIGERIA

## NOTICE OF INVITATION FOR BID FOR THE IT STRATEGY OF THE BANK

### 1.0 INTRODUCTION

The Central Bank of Nigeria invites sealed bids from bidders for the review of her Information Technology (IT) Strategy and the development of an IT Strategic Plan for her IT Department.

### 2.0 SCOPE OF WORK

The details of the scope of work are contained in the Invitation for Bid (IFB) document. The Strategy should include but not be limited to the following:

- Review of the enterprise IT Infrastructure and resources and the IT Strategy document: – highlight current strengths and weaknesses and identify improvement strategies.
- Create a roadmap for the following areas of IT:
  - IT Organogram
  - IT Standards
  - Database Management Systems
  - Hardware Infrastructure
  - Applications;
  - Communications and Collaboration systems
  - Network Infrastructure;
  - Performance Measurement
  - ITD Organisational structure, skill assessment and Governance;
  - Enterprise Architecture.
- Develop an IT Strategic Plan, also called the IT Strategy and Implementation Plan, which would involve a detailed outline of activities, cost schedule, organisational structure, skill requirement, and capacity building required to enable the ITD implement the IT strategy.
- Train identified staff of ITD on IT Strategy Development and Implementation.

### 3.0 GENERAL REQUIREMENTS

Interested and competent consultants wishing to carry out the above job shall submit, amongst others, the following documents for verification:-

- a.) Evidence of registration with Corporate Affairs Commission
- b.) Evidence of payment of tax for the last three (3) years as and when due.
- c.) Comprehensive company profile including registered address, functional contact email address, GSM phone number(s), and detailed Resume of relevant staff..

- d.) Previous, verifiable evidence of experience on similar projects successfully executed in an organisation similar in size and complexity to the CBN (evidence of verifiable certificate of completion should be provided)
- e.) Reference letter from bank stating financial ability to carry out such project(s).
- f.) Current company's audited statement of accounts.
- g.) The vendor must have internationally recognized certification in the solution they intend to provide.
- h.) The company must be registered by Computer Professionals Registration Council of Nigeria (CPN).
- i.) Evidence of employees Retirement Savings Accounts (RSA) with a pension Fund Administrator.
- j.) Evidence of remitting employer and employee pension contributions to the appropriate pension fund custodian.
- k.) Evidence of transferring all pension Funds and Assets prior to the commencement of the pension Reform Act to licensed pension operators.

#### **4.0 COLLECTION OF BID DOCUMENT**

Interested and competent consultants wishing to carry out the above job should collect the Invitation for Bid (IFB) document from the Secretary Major Contract Tenders Committee, PSSD (2<sup>nd</sup> Floor, Wing C) CBN Head Office Abuja on the payment of a non-refundable fee of **₦50,000.00 (Fifty Thousand Naira Only)**. **The payment will be in Bank Draft payable to CENTRAL BANK OF NIGERIA.**

#### **5.0 SUBMISSION**

The submission will be in two separate envelopes.

- A. The General Requirements and the technical solution should be submitted in one wax sealed envelope boldly marked at the top left corner:-

**“Prequalification and Tender For IT Strategy Design Project”**

- B. The Financial Bid should be submitted in another wax sealed envelope boldly marked at the top left corner:-

**“Financial Bid for IT Strategy Design Project”**

The submissions should be addressed to:-

**The Secretary,  
Major Contracts Tenders Committee  
2<sup>nd</sup> Floor, Wing C  
CBN Head Office Complex,  
Central Business District,  
Abuja, FCT Nigeria.  
Fax NO: 09-462-37215  
E-mail: tenders@cenbank.org**

### **CLOSING DATE**

All submissions must be received at the above address latest by four weeks from the date of publication.

### **OPENING DATE**

The tenders shall be opened on Monday 31<sup>st</sup>, May, 2010.

### **IMPORTANT NOTICE**

- A) *Only successful pre-qualified company(s) will have their Financial Bids evaluated. Full tendering procedure will be applied to consultants prequalified and found capable of executing the project.*
- B) *Nothing in the advert shall be construed to be a commitment on the part of the CBN.*
- C) *The successful consultants will be contacted*

**Signed:**

**MANAGEMENT**